



Privacy Notice- School-to-School Support

PRIVACY NOTICE

SCHOOLS IN RECEIPT OF SCHOOL-TO-SCHOOL SUPPORT

Teaching schools collect data about schools in receipt of school-to-school support. This could include some data relating to the performance of staff and/or groups of pupils. The Data Protection Act therefore requires us to issue a privacy notice to the school to say why the data is collected, how it is used and with whom it is shared.

How we use information

Collecting specific information about the performance of leaders and staff in school and, in particular the impact of their work on pupil progress and attainment, helps us tailor a package of suitable support in order to improve the impact of leadership, teaching, learning and assessment on pupil outcomes. For example, if a member of staff has any special needs, we need to know what those needs are so that we can tailor specific support within the overall package to meet them.

The information and data that we collect informs evaluation of the impact of our support against national key performance indicators. As a result, accurate and measurable next steps can be identified, based on relevant quantifiable data (pupil outcomes) and monitoring of learning. This is all recorded on a deployment form, which is regularly updated and shared with senior leaders. It is not shared with anyone other than the staff identified at the outset of the school-to-school support project and referred to only by role. The impact is collated from this form for mandatory DfE reporting.

We use the information about client schools for research and statistical purposes. It is also used to evaluate and develop strategic policy within the Teaching School Alliance. Statistics are reported in such a way that staff, governors, pupils or parents from client schools or MATs cannot be identified from them. We may also use it to support and monitor the effectiveness of our system leaders working in client schools, specifically regarding:

- Impact on the effectiveness of leadership, including governance
- Impact on the quality of teaching, learning and assessment
- Impact on behaviour, personal development and welfare of pupils
- Impact on pupil outcomes
- Retention of staff
- Reduction in teacher workload
- Impact on work/life balance of staff in schools

The categories of information that we collect, hold and share include:

- School information (unique reference number, name, address, contact number and administration and invoicing email contact details)
- Trigger for and intended timescale for intervention (no details of staff, governors or pupils)
- Roles of key staff and governors, and contact details, set out in the deployment plan but not shared outside the client school
- Pupil data related to the objectives set out in the deployment plan but not shared outside the client school
- Participants' appraisals of the quality of our support (including quantifiable measures and evaluations)
- Outcomes from the support in key broad categories that do not identify staff, pupils or pupil data

Why we collect this information

The information and evaluative documentation is used to:

- Match and provide appropriate school-to-school support to each client school
- Support the continuing learning and development of key staff and governors and therefore improve outcomes for pupils
- Evaluate the quality of our support and enable us to make further improvements
- Assess the impact of support in client schools on leadership, teaching, learning and pupil outcomes
- Ensure value for money for our client schools
- Enable us to demonstrate that we have met national (DfE) key performance indicators in providing at least 30 days of high quality school-to-school support
- Comply with the law regarding data sharing

Who we share your information with

The deployment form is shared only with those staff identified within it (by role only) as well as the head teacher and governing body. It is not shared with anyone outside the client school.

We share only two specific categories of information with the DfE:

- Triggers for intervention (support), timescale and intended outcomes on broad areas (including pupil outcomes but with no data)
- A summary of the outcomes (no staff, pupils or data identified) together with anonymised case studies (put together and submitted by school leaders)

The DfE will use this information to assess whether we have met the national key performance indicators and may use this information to support policy development and disseminate good practice. You can email the Department for Education if you want to know more about the information collected and how it is processed.

Issuing privacy notices

This privacy notice is available to all client schools and those considering taking up school-to-school support. It is clearly displayed on the Trinity Teaching School Alliance website and is sent to all client schools with the contract of support.

The lawful basis on which we use this information

In order for processing to be lawful under article 6 of the GDPR, we have to be able to demonstrate our use falls into one of six conditions.

Where we process personal data (to perform our function as a provider of support) we do so on the basis this is necessary to fulfil our contractual obligations.

Some uses may be attributed to legitimate use. Whilst not essential to the contract, these are necessary to effectively and efficiently support the organisations with which we work.

Where we share data with relevant government organisations, we do so as part of our statutory requirements as a Teaching school, qualified under GDPR as a legal obligation.

Requesting access to your personal data

Under data protection legislation, you have the right to request access to information about you that we hold. To make a request for your personal information, contact lhood@bishopr.co.uk.

You also have the right to:

- Object to processing of personal data that is likely to cause, or is causing, damage or distress
- Prevent processing for the purpose of direct marketing
- Object to decisions being taken by automated means
- In certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- A right to seek redress, either through the ICO, or through the courts

If you have a concern about the way we are collecting or using your personal data, we ask that you raise your concern with us in the first instance. Alternatively, you can contact the Information Commissioner's Office at <https://ico.org.uk/concerns/>

Contact

If you would like to discuss anything in this privacy notice, please contact Lynn Hood lhood@bishopr.co.uk, our Data Protection Officer (DPO), who will look to respond.